



VANCOUVER ISLAND
UNIVERSITY

**Vancouver Island University
Board of Governors**

**Synopsis of Meeting Held February 28, 2013
at the Nanaimo Campus**

(full details of the agenda can be found at https://isweb.viu.ca/comm_public. (click on “+” symbol))

At its meeting held on Thursday, February 28, 2013 the Board of Governors:

Board Membership

Board Chair Mike Brown welcomed and introduced new appointed Board Member Allan Wiekenkamp and congratulated Board Member Steven Purse on his re-election. A. Wiekenkamp signed the Oath of Office prior to the meeting.

Approved: Policies and Procedures

The Board gave second reading and approved the following policies and procedures:

- [Policy \(new\) – Bulletin Boards, Posters and Flyers](#)
- [Procedure \(new\) – Bulletin Board, Posters and Flyers](#)
- [Policy 31.11 – Research Centres and Institutes](#)
- [Procedure 31.11.001 – Outreach Centres](#)
- [Procedure 31.11.002 – Research Groups](#)
- [Procedure 31.11.003 – Research Centres](#)
- [Procedure 31.11.004 – Research Institutes](#)

Approved: Bylaws

The Board gave second reading and approved the following bylaw:

- [Bylaw #13 – The Chair of the Board and the Vice Chair](#)

Approved: Tuition Fee Schedule

The Board gave second reading and approved a tuition fee increase, consistent with the Ministry Tuition Policy of 2%, effective April 1, 2013 for domestic tuition and September 1, 2013 for international tuition. [Click here for full Details.](#)

Approved: New Program

The Board endorsed the granting of a *Bachelor of Arts, Minor in Journalism* to students successfully completing the program requirements.

Approved: 2013-2014 Board Meeting Schedule

The Board approved the [2013-2014 Board Meeting Schedule](#).

Proposed: Policies and Procedures

The Board gave first reading and notice of motion for the following policies and procedures:

- [Policy 11.15 – Board Committees and Task Forces](#)
- [Policy 11.26 – Board Membership](#)
- [Procedure 11.26.001 – Rules for Election to the Board – Students](#)

- [Procedure 11.26.002 – Rules for Election to the Board – Faculty and Staff](#)
- [Policy 21.05 – Personal Harassment](#)
- [Procedure 21.05.001 – Personal Harassment](#)
- [Policy 42.01 – Bank Accounts and Authorized Signatures](#)
- [Policy \(new\) – Discretionary Service Fees](#)

For input, please forward comments to board@viu.ca before March 28, 2013.

Received Information Reports From

- Audit Committee
- Policy Development and Review Committee
- Finance Committee
- President & Vice-Chancellor

Received For Information

- VIUFA Assisted Leave Reports
- VIU Research Awards Reports
- Letter Re: VIU's Institutional Accountability Plan
- Letter from Ministry Re: Contribution to Engagement
- Senate Highlights – December 6, 2012
- Senate Highlights – February 7, 2013

Next Board Meeting

March 27/28, 2013 – Cowichan Campus

May 22/23, 2013 – Nanaimo Campus

June 26/27 – Nanaimo Campus

Approved Minutes

All approved Board minutes are available at https://isweb.viu.ca/comm_public.

Board Members

Shawn Atleo, Chancellor

Ralph Nilson, President & Vice-Chancellor

Mike Brown, Chair

Patrick Barbosa

Chris Bergen

Chris Burnley

Kristine Chyplyk

Bill Cripps

Jerry Doman

Stewart Hawthorn

John Phillips, Past Chair

Steven Purse

Ann Scott

Allan Wiekenkamp

Bill Yoachim

Policy on Presentations to the Board by Employees, Students and Members of the Community (Policy 11.20)

The Board encourages persons or groups to address it on issues related to the University. A period of time will be set aside at each Regular Meeting of the Board and any person or group may speak to an issue. In addition, at the request of a person or group or on the decision of the Chairperson, presentation may be made at an in-camera meeting of the Board. Written briefs should be in the hands of the University Secretary/Senior Policy Advisor at least 10 working days in order to be included in the agenda of that meeting. Fifteen minutes will be allotted for scheduled presentations, and five minutes will be allotted for unscheduled presentations. Policy 11.20 can be viewed at https://isweb.viu.ca/policy_procedure/docshow.asp?doc_id=21017.
