



VANCOUVER ISLAND
UNIVERSITY

**Vancouver Island University
Board of Governors**

**Synopsis of Meeting Held May 23, 2013
at the Nanaimo Campus**

(full details of the agenda can be found at https://isweb.viu.ca/comm_public. (click on “+” symbol)

At its meeting held on Thursday, May 23, 2013 the Board of Governors:

Approved: Full-Time Equivalent (FTE) Enrolment Report

The Board approved the unaudited Full-Time Equivalent (FTE) Enrolment Report for the year ending March 31, 2013. To view the FTE Enrolment Report please visit <http://www.viu.ca/upa/KeyDocuments/index.asp>.

Approved: Audited Financial Statements

The Board approved the Audited Financial Statements for the year ended March 31, 2013. To view the statements please visit <http://www.viu.ca/financialplanning/financialstatements.asp>.

Approved: Policies and Procedures

The Board gave first reading and notice of motion for the following policies and procedures:

- [Policy 31.10 Integrity and Conduct in Research and Scholarly Activity](#)
- [Procedure 31.10.001 Integrity and Conduct in Research and Scholarly Activity](#)
- [Policy 43.04 Authority to Appoint Employees](#)
- [Policy \(new\) Naming VIU Facilities, Departments, Physical Assets, Groups and Teams](#)
- [Procedure \(new\) Naming VIU Facilities, Departments, and Physical Assets, Groups and Teams](#)
- [RECISSION: Policy 44.02 Recycling](#)
- [Policy 41.13 Death of a Member of the VIU Community](#)
- [Procedure 41.13.001 Death of an Employee](#)
- [Procedure 41.13.002 Death of a Student](#)
- [Procedure \(new\) Death of a VIU Community Member](#)
- [Policy 33.05 Schedule of Dates](#)

Approved: Bylaws

The Board gave second reading and approval for the following bylaw amendment:

- [Bylaw #8 Conduct of a Board Member/Conflict of Interest](#)

Approved: New Program

The Board endorsed the granting of the *First Nations Housing Manager Certificate* to students successfully completing the program requirements.

Approved: Registration Centre Schedule of Fees

The Board approved the 2013 – 2014 Registration Centre Schedule of Fees. To view the schedule please visit https://isweb.viu.ca/comm_viewer/.

Received Information Reports From

- Audit Committee
- Facilities Committee
- Finance Committee
- Policy Development & Review Committee
- President & Vice-Chancellor
- Board Chair

Received For Information

- VIU Research Awards Reports
- Senate Highlights – March 7, 2013
- VIU Research Awards Reports
- BC Registry Services Confirmation of Service
- 2013/14 Government Letter of Expectations
- Letter re: Skills Development Employment Benefit Funding
- Letter re: VIU Board Members Award
- Letter re: Ministerial approval of a Bachelor of Science, major in Geoscience
- VIU Research Awards Final Report – Ilka Thiessen, Faculty of Social Sciences
- VIUFA Assisted Leave Report – John Lepage, Faculty of Arts & Humanities
- BCGEU Professional Development Leave Report – Glenda Hunter, Faculty of Academic and Career Preparation
- Senate Highlights – April 4, 2013
- Senate Highlights – May 2, 2013

Next Board Meeting

June 27, 2013 – Nanaimo Campus

September 26, 2013 – Nanaimo Campus

November 28, 2013 – Powell River Campus

Approved Minutes

All approved Board minutes are available at https://isweb.viu.ca/comm_public.

Board Members

Shawn Atleo, Chancellor

Ralph Nilson, President & Vice-Chancellor

Mike Brown, Chair

Patrick Barbosa

Chris Bergen

Chris Burnley

Kristine Chyplyk

Bill Cripps

Jerry Doman

Stewart Hawthorn

John Phillips, Past Chair

Steven Purse

Ann Scott, Vice-Chair

Allan Wiekenkamp

Bill Yoachim

Policy on Presentations to the Board by Employees, Students and Members of the Community (Policy 11.20)

The Board encourages persons or groups to address it on issues related to the University. A period of time will be set aside at each Regular Meeting of the Board and any person or group may speak to an issue. In addition, at the request of a person or group or on the decision of the Chairperson, presentation may be made at an in-camera meeting of the Board. Written briefs should be in the hands of the University Secretary/Senior Policy Advisor at least 10 working days in order to be included in the agenda of that meeting. Fifteen minutes will be allotted for scheduled presentations, and five minutes will be allotted for unscheduled presentations. Policy 11.20 can be viewed at https://isweb.viu.ca/policy_procedure/docshow.asp?doc_id=21017.
