



**Vancouver Island University
Board of Governors**

**Synopsis of Meeting Held May 24, 2012
at the Nanaimo Campus**

(full details of the agenda can be found at https://isweb.viu.ca/comm_public. (click on “+” symbol)

At its meeting held on May 24, 2012 the Board of Governors:

Presentation: CUPE 1858

The Board received a presentation on Parking and Security from CUPE 1858.

Approved: 2012/2013 Consolidated Resource Plan

The Board approved the 2012/2013 Consolidated Resource Plan. To view the plan please visit <http://www.viu.ca/budget/budgetplan12-13.asp>.

Approved: Full-Time Equivalent (FTE) Enrolment Report

The Board approved the unaudited Full-Time Equivalent (FTE) Enrolment Report for the year ending March 31, 2012. To view the FTE Enrolment Report please visit <http://www.viu.ca/upa/KeyDocuments/index.asp#EnrolmentReports>.

Approved: Audited Financial Statements

The Board approved the Audited Financial Statements for the year ended March 31, 2011. To view the statements please visit <http://www.viu.ca/financialplanning/financialstatements.asp>.

Approved: 2012/2013 Registration Centre Schedule of Fees

The Board approved the 2012/2013 Registration Centre Schedule of Fees. To view the schedule please visit https://isweb.viu.ca/comm_viewer/.

Approved: Policies and Procedures

The Board gave second reading and approved the following policies and procedures:

- [Policy 31.15 – Review and Assessment of Instructional Programs and Departments](#)
- [Procedure 31.15.001 – Review of New Instructional Programs](#)
- [Procedure 31.15.002 – Review of Existing Instructional Programs and Departments](#)
- [Procedure 31.15.003 – Summative Assessment of Instructional Programs and Departments](#)
- [Procedure 31.15.004 – Suspension, Cancellation, or Discontinuance of Programs](#)

The Board approved housekeeping changes to the following policies and procedures:

- [Procedure 32.10.001 – Confidentiality of Student Records](#)
- [Policy 44.04 – Security and Maintenance of University Assets](#)
- [Procedure 44.04.002 – Lost and Found](#)
- [Policy 51.01 – Food Services](#)

Proposed: Policies and Procedures

The Board gave first reading and notice of motion for the following policies and procedures:

- [Policy \(new\) – Employment Accommodation](#)
- [Procedure \(new\) – Employment Accommodation](#)
- [Policy \(new\) – Risk Management](#)
- [Policy 21.07 – International Education](#)
- [Procedure 21.07.001 – International Education](#)
- [Policy \(new\) – Diversity & Educational Equity](#)
- [Procedure \(new\) – Diversity & Educational Equity](#)

The Board gave first reading and notice of motion for rescission for the following policies and procedures:

- [Policy 44.05 – Personal Safety on Campus](#)
- [Procedure 11.19.001 – Closure Due to Severe Weather](#)
- [Policy 21.04 \(rescission\) – Employment Equity Plan](#)

For input, please forward comments to board@viu.ca before June 15, 2012.

Received Update on Board Membership

Board members Ann Scott and Jerry Doman have been reappointed to the Board for terms ending December 31, 2014.

Received Information Reports From

- Finance Committee
- Audit Committee
- President & Vice-Chancellor
- Board Members

Received For Information

- Assisted Leave Report – Don Alexander, Geography Department
- Ministry Letter re: Student Loan Default Rates
- Senate Policies and Procedures
 - Policy 93.01 – Criminal Record Authorization
 - Procedure 94.06.001 – Degree Graduation
- Letter from Deputy Minister Wenezenki-Yolland
- Letter from the VIU Students' Union
- Letter from The Royal Society of Canada
- VIU Research Awards Committee Reports:
 - Sarah Dudas, Biology Department
 - Chris Gill, Chemistry Department
 - David Gaumont-Guay, Biology Department
 - David Robinson, Recreation/Tourism Department
 - Jay Ruzesky, Creative Writing Department
- Assisted Leave Report
 - Maureen Okun, Liberal Studies Department

Next Board Meeting

- June 27/28, 2012 – Nanaimo Campus

Approved Minutes

All approved Board minutes are available at https://isweb.viu.ca/comm_public.

Board Members

Shawn Atleo, Chancellor

Ralph Nilson, President & Vice-Chancellor

Mike Brown, Chair

Barb Carle-Thiesson, Vice-Chair

Patrick Barbosa

Kristine Chyplyk

Bill Cripps

Jerry Doman

Stewart Hawthorn

Katie Marocchi

John Phillips, Past Chair

Steven Purse

Ann Scott

Bill Yoachim

.....

Policy on Presentations to the Board by Employees, Students and Members of the Community (Policy 11.20)

The Board encourages persons or groups to address it on issues related to the University. A period of time will be set aside at each Regular Meeting of the Board and any person or group may speak to an issue. In addition, at the request of a person or group or on the decision of the Chairperson, presentation may be made at an in-camera meeting of the Board. Written briefs should be in the hands of the University Secretary/Senior Policy Advisor at least 10 working days in order to be included in the agenda of that meeting. Fifteen minutes will be allotted for scheduled presentations, and five minutes will be allotted for unscheduled presentations. Policy 11.20 can be viewed at https://isweb.viu.ca/policy_procedure/docshow.asp?doc_id=21017.

.....